

# GRADE REPORTS

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At the end of the Fall and Spring semesters and the early, late, and full sessions of the Summer Session, final grades are submitted by instructors via the web. The grades become a part of the student's permanent record. Grades will be made available for viewing on the web after the University Registrar's Office completes the end of semester/session processing. Grades will not be mailed nor can they be secured by phone. Students may print their screen to have a written copy of their grades.

Information on graduation and retention rates may be requested from the Strategic Analysis, Research, and Reporting (SARR) office via email at [SARR@washburn.edu](mailto:SARR@washburn.edu). For more information, please visit the SARR (<https://www.washburn.edu/about/facts/institutional-research/>) website.