

# CREDIT FOR PRIOR LEARNING

Recognizing that individuals gain knowledge outside a traditional postsecondary environment, Washburn University maintains a comprehensive Credit for Prior Learning (CPL) program. CPL may take the form of postsecondary credit or advanced standing toward further education. Postsecondary level credit is the optimal outcome. The University may grant credit through national/international examinations, university department examinations, and/or prior military training. To gain additional information regarding CPL, students should contact the Center for Prior Learning and Testing (<https://www.washburn.edu/academics/center-student-success/testing/>).

Students must be either currently enrolled at Washburn University or former students of Washburn University in order to have credit awarded and posted to their transcripts. Specific information about the different types of examinations is provided below.

## National Examinations

### College Entrance Examination Board (CEEB): Advanced Placement Examinations

The Advanced Placement exams are prepared, scored and reported by the College Entrance Examination Board. Students should seek information and obtain registration materials through appropriate high school counselors or other secondary school officials.

This program is designed for high school seniors planning to enter college and is administered in conjunction with Advanced Placement courses taught in the high schools. The scores are reported to the University by CEEB. Appropriate credit or advanced placement is awarded at the time of enrollment in the University. When credit is awarded it may be applied to meet degree requirements. When advanced placement is awarded, a student is advanced to a higher level college course without being required to take a lower level prerequisite. Depending on departmental policy and the examination scores which are achieved, an academic department may award either credit or advanced placement or both to a student. No entry is made on the college transcript for scores which are lower than those determined to be satisfactory by the Washburn academic departments.

Students may have Advanced Placement test scores obtained in high school reported to the University for evaluation. Credit and/or advanced placement are awarded to students who have received a score of three (3), four (4), or five (5). Currently a student may be awarded college credit hours in the subjects listed below as follows:

AP Subject	Score	Award	Hours
African American Studies		No equivalent	
Art-2D Design	3+	AR 120	3
Art-Drawing I	3+	AR 140	3
Art History	4+	AR 101	3
Biology	3+	BI 100	3
Calculus AB	3+	MA 151	5
Calculus BC	3+	MA 151 and MA 152	5+5=10
Chemistry	3+	CH 111 or	5
		CH 121 or	5
		CH 151	5

Chinese Lang/ Culture		No equivalent	
Comp Govt	3+	PO 235	3
Computer Science A	3+	CM 111	4
Computer Science Principles	3+	CM 105	3
English Lit	3+	EN 135	3
English Lang	3+	EN 101	3
Environmental Science		No equivalent	
European History		No equivalent	
Human Geog	3+	GG 101	3
Italian Lang/ Culture		No equivalent	
Japanese Lang/ Culture		No equivalent	
Latin		No equivalent	
Microecon.	3+	EC 200	3
Macroecon.	3+	EC 201	3
Mod. Foreign Language	3	FR 101 or	4
		GE 101 or	4
		SP 101	4
Mod. Foreign Language	4+	FR 101 or	4
		FR 102 <sup>1</sup>	4
		GE 101 or	4
		GE 102 <sup>1</sup>	4
		SP 101 or	4
		SP 102 <sup>1</sup>	4
Music Theory	3	MU 215	3
Music Theory	4+	MU 215 and	3
		MU 217	1
Physics 1	4	PS 101	5
Physics 2		No equivalent	
Physics C: Elec & Magnetism		No equivalent	
Physics C: Mechanics		No equivalent	
Precalculus	3+	MA 123	3
Psychology	3+	PY 100	3
Research		No equivalent	
Seminar		No equivalent	
Span Lit/Culture		No equivalent	
Statistics	3+	MA 140	3
Studio Art		No equivalent	
US Govt/Politics		PO 106	3
US History	3	HI 111 or	3
		HI 112	3
US History	4+	HI 111 and	3
		HI 112	3

World History: Modern	3	HI 101 or	3
		HI 102	3
World History: Modern	4+	HI 101 and	3
		HI 102	3

<sup>1</sup> May count for general education credit except for Bachelor of Arts degree. This exception for the Bachelor of Arts degree does not apply to students who transfer such credit in from other regionally-accredited institutions.

## International Baccalaureate (IB) Diploma Program

Washburn University recognizes the International Baccalaureate (IB) Program. Students should seek information and obtain registration materials through appropriate high school counselors or other secondary school officials. This program is designed for high school juniors and seniors planning to enter college and is administered in conjunction with International Baccalaureate courses taught in high schools.

At the time of enrollment in the University, official transcripts should be forwarded to the University Registrar in order to receive appropriate credit. Credit is awarded on a course-by-course basis by academic departments depending on departmental policy and the examination scores which are achieved. No entry is made on the college transcript for scores which are lower than those determined to be satisfactory by the Washburn academic departments.

IB Subject	Score	Award	Hours
Biology	4-6 (SL)	BI 100 and	3
		BI 101	2
	7 (SL)	BI 192	5
	4-5 (HL)	BI 100 and	3
		BI 101	2
	6 (HL)	BI 192	5
	7 (HL)	BI 192 and	5
		(BI 105 or BI 110)	4 <sup>1</sup>
Chemistry	4-7 (SL)	CH 111	5
	4 (HL)	CH 121	5
	5-7 (HL)	CH 151	5
Comp Science	4-7 (SL)	CM 111	3
	4-7 (HL)	CM 111	3
English A Language and Literature	4-7 (SL)	EN 101	3
	4-6 (HL)	EN 101	3
	7 (HL)	EN 101 and	3
		EN 135	3
English A Literature	4-7 (SL)	EN 101	3
	4-6 (HL)	EN 101	3
	7 (HL)	EN 101 and	3
		EN 135	3
Foreign Lang B	4-7 (SL)	FR 102 or	4 <sup>2</sup>
		GE 102 or	
		SP 102	
Geography	4-7 (SL)	GG 101	3

	4-7 (HL)	GG 101	3
History	4-7 (SL)	HI 100	3
	4-7 (HL)	HI 102	3
ITGS	4-7 (SL)	CM 299	3 <sup>3</sup>
	4-7 (HL)	CM 299	3 <sup>3</sup>
Mathematics Analysis and Approaches	4-7 (SL)	MA 123	3
	4-7 (HL)	MA 151	5
Mathematics Applications and Interpretations	4-7 (SL)	MA 123	3
	4-7 (HL)	MA 151	5
Music	4-7 (SL)	MU 100	3
	4-7 (HL)	MU 100	3
Philosophy	4-7 (SL)	PH 100	3
	4-7 (HL)	PH 100	3
Physics	4-7 (SL)	PS 101	5
	4-7 (HL)	PS 261 and	5
		PS 262	5
Psychology	4-7 (SL)	PY 100	3
	4-7 (HL)	PY 100	3
Social/Cult. Anthropology	4-7 (SL)	AN 112	3
	4-7 (HL)	AN 112	3
Theatre	4-7 (SL)	TH 102	3
	4-7 (HL)	TH 102	3
Visual Arts	4-7 (SL)	AR 103	3
	4-7 (HL)	AR 103 or	3 <sup>4</sup>
		Art Studio Elec	3 <sup>4</sup>
World Religion	4-7 (SL)	RG 102	3
	4-7 (HL)	RG 102	3

<sup>1</sup> The 4 hours of Biology are to be selected by Biology Department Chair and student.

<sup>2</sup> May count for general education credit except for Bachelor of Arts degree. This exception for the Bachelor of Arts degree does not apply to students who transfer such credit in from other regionally-accredited institutions.

<sup>3</sup> The 3 hours of CM 299 Special Topics/CIS will be Software Lifecycles.

<sup>4</sup> AR 103 Introduction to Art will be awarded to art minors and non-art majors; Art Studio elective will be awarded to art majors and art history minors.

## DSST Testing

Students can obtain information for certain subjects then take a standardized test to receive college credit through DSST examinations. Students cannot earn DSST exam credit for a course that has been previously attempted or completed at Washburn or a transfer institution. (A course that appears on a college transcript or a course in progress is considered an attempted course.) If a DSST examination is attempted and not passed, a students must wait 30 days before retesting.

Credit for DSST examinations are awarded as credit. However, the score identified as passing should be interpreted as equivalent to a grade of C or better. Therefore, DSST credit can be awarded for any course requiring a grade of C or better. This credit is considered transfer credit and may

be treated as a prerequisite for subsequent courses. There is no record made on the academic transcript for those students who are not awarded credit. Each school or department within the university has different curriculum requirements and may use the scores in different ways.

Veterans and active military personnel are particularly encouraged to take advantage of DSST exams. Military service members may be eligible to have their DSST exam fee funded through the DANTES program. For more information visit [http://getcollegedcredit.com/test\\_takers](http://getcollegedcredit.com/test_takers) ([http://getcollegedcredit.com/test\\_takers/](http://getcollegedcredit.com/test_takers/)).

In order for Washburn University to accept as transfer credit DSST exam credit awarded at another postsecondary institution, official university transcripts must be submitted to Washburn. Depending on the institution awarding the credit, students may need to submit an official DSST transcript to Washburn University.

Official DSST transcripts can be ordered by visiting this website: [https://www.getcollegedcredit.com/scores\\_transcripts/](https://www.getcollegedcredit.com/scores_transcripts/). For DSST transcript inquiries call 1-877-471-9860. To schedule a DSST Examination at Washburn University, contact the Center for Prior Learning and Testing. Washburn University awards credit for the following DSST examinations:

Subject	Score	Award	Hours
Astronomy	400	AS 101	3
Criminal Justice	400	CJ 100	3
Envir. Science	400	BI 203	3
Ethics in America	400	PH 1XX	3
Foundation of Ed.	400	ED 385	3
Fund. of College Alg.	400	MA 116	3
Gen Anthropology	400	AN 112	3
Intro to Business	400	BU 101	3
Intro to Geography	400	GG 101	3
Intro. to Law Enfor.	400	CJ 110	3
Intro. to World Rel.	400	RG 102	3
Lifespan Dev. Psy.	400	PY 209	3
Personal Finance	400	BU 180	3
Prin. of Pub. Speaking	400	CN 150	3
Principles of Statistics	400	MA 140	3
Technical Writing	400	EN 208	3

## College Level Examination Program (CLEP)

Washburn University allows you to test out of courses in which you already have academic knowledge comparable to that gained in collegiate study. A national credit by examination opportunity is available at the university: the College Level Examination Program (CLEP). CLEP examinations measure knowledge of the material usually covered in courses during the first two years of college. Students cannot earn CLEP credit for a course previously attempted or completed at Washburn University or a regionally accredited postsecondary institution. (A course that appears on a college transcript or a course in progress is considered

an attempted course.) If a CLEP examination is attempted and not passed, a student must wait 90 days before retesting. Credit for CLEP examinations are awarded as credit. However, the score identified as passing should be interpreted as equivalent to a grade of C or better. Therefore, CLEP credit can be awarded for any course requiring a grade of C or better.

This credit is considered transfer credit and may be treated as a prerequisite for subsequent courses. There is no record made on the academic transcript for those students who are not awarded credit. Each school or department within the university has different curriculum requirements and may use the scores in different ways.

Veterans and active military personnel are particularly encouraged to take advantage of CLEP exams. Military service members may be eligible to have their CLEP exam fee funded through the DANTES program. For more information visit <https://clep.collegeboard.org/earn-college-credit/military-benefits> (<https://clep.collegeboard.org/earn-college-credit/military-benefits/>).

Official CLEP scores can be ordered by contacting:

CLEP  
Box 6601  
Princeton, N.J., 08541  
800-257-9558, (Washburn code 6928)

In order for Washburn University to accept as transfer credit CLEP exam credit awarded at another postsecondary institution, official university transcripts must be submitted to Washburn. Depending on the institution awarding the credit, students may need to submit an official CLEP transcript to Washburn University.

The CLEP scores listed are for exams taken through computer-based testing (CBT) only. Contact the Center for Prior Learning and Testing regarding scores for exams taken before July 2001. To schedule a CLEP Examination at Washburn University, contact the Center for Prior Learning and Testing.

Washburn awards the following credit for CLEP (through computer-based testing) exams:

Subject	Score	Award	Hours
Am. Government	50+	PO 106	3
Am Lit		No equivalent	
Analyzing Lit	50+	EN 135	3
Biology	50+	BI 100 and BI 1XX	3
Calculus	50+	MA 151	5
Chemistry	50-59	CH 111	5
Chemistry	60+	CH 121 or CH 151	5
College Algebra	50+	MA 116	3
College Comp		No equivalent	
College Comp Modular		No equivalent	
College Math	50+	MA 112	3
Economics			
Macro	50+	EC 201	3
Micro	50+	EC 200	3
English Lit		No equivalent	
Financial acct		No equivalent	

French	50-58	FR 101	4
French	59+	FR 101 and FR 102 <sup>1</sup>	4
German	50-59	GE 101	4
German	60+	GE 101 and GE 102 <sup>1</sup>	4
Human Growth/Develop.	50+	PY 209	3
Humanities	50+	HU 1XX	3
Info Systems	50+	CM 1XX	3
Intro Business Law		No equivalent	
Intro Ed Psych		No equivalent	
Intro Psych	50+	PY 100	3
Intro Sociology	50+	SO 100	3
Natl Sciences	50+	NS 1XX	3
Precalculus	50+	MA 123	3
Princ of Mgmt		No equivalent	
Princ of Mktg		No equivalent	
Social Sci and Hist	50 <sup>+</sup>	SS 1XX	3
Spanish	50-62	SP 101	4
Spanish	63+	SP 101 and SP 102 <sup>1</sup>	4
Spanish w/ Writing	50-64	SP 101	4
Spanish w/ Writing	65+	SP 101 and SP 102 <sup>1</sup>	4
US Hist I	50+	HI 111	3
US Hist II	50+	HI 112	3
West Civ I		No equivalent	
West Civ II		No equivalent	

<sup>1</sup> May count for general education credit except for Bachelor of Arts degree. This exception for the Bachelor of Arts degree does not apply to students who transfer such credit in from other regionally-accredited institutions.

## Cambridge International Education

Washburn University recognizes the Cambridge International Advanced Subsidiary (AS) and Advanced (A) Levels. In order to receive appropriate credit, official transcripts should be forwarded to the University Registrar. Credit is awarded on a course-by-course basis by academic departments depending on departmental policy. The table below provides information on Cambridge International AS and A level courses that are currently recognized for college credit by Washburn academic departments. Credit for other courses may be awarded upon request by a student, after consultation with the relevant academic department(s).

Subject	Syllabus Code	Award	Hours
Biology	9700	A-Level: BI 192 and BI 194	10
Business	9609	A-Level: BU 101	3
Chemistry	9701	A-Level: CH 151	5
Economics	9708	AS-Level: EC 100	3
		A-Level: EC 200 and EC 201	6
Math	9709	A-Level: MA 123	3

Physical Education	9396	A-Level: KN 300 and KN 311	6
Physics	9702	A-Level: PS 281 and PS 282	10
Psychology	9990	AS-Level: PY 100	3
		A-Level: PY 100 and PY 1XX	6
Sociology	9699	AS-Level: SO 100	3
		A-Level: SO 100	3

## University Department Exams

When a student identifies a course which they feel qualified to "challenge" or "quiz out of," the student should contact the chair of the department offering that course to determine whether a department examination could be accepted. If the academic department gives approval for the student to quiz out of a specific course, the student obtains a Credit by Examination registration form from the Student One Stop. The Student One Stop determines that the student is either currently enrolled or a former student who is not currently enrolled in the challenged class and is free of all holds. The student completes the credit by examination registration form and obtains department signatures as required on the form. The student then takes the form to the Business Office to pay the standard testing fee for the exam. After payment is made, the student returns a copy of the form to the Student One Stop. The student takes the copy which has been marked "paid" to the department at the scheduled time of the examination. Under no circumstances will the examination be administered prior to payment. No refunds will be given for exams not taken or not passed.

After the student has taken the exam, the department evaluates it and determines whether or not the student receives credit and submits the grade to the Student One Stop. If the department determines that credit is to be awarded, credit for the course is posted to the transcript by the Registrar's Office. If the department determines based on the exam that credit should not be awarded, no entry is made to the transcript. If the course is taken to fulfill requirements in a major, a letter grade for the course may be determined by the department and posted on the transcript. The exam may not be repeated; a student may not take a department exam for any course more than once. Credit by department examination may not be used to repeat courses previously taken by the student. Credit given by department examination is considered residential credit.

## Transferring CPL from Another Institution

Credit for Prior Learning awarded by all accredited institutions of higher education is evaluated in the same manner as regularly graded coursework from these institutions. The credit awarded is adjusted to the CPL policies of Washburn University. Every attempt is made to ensure that credit for prior learning applies to both a student's degree program and university requirements for graduation.

## CPL Limits

There is no overall cap on Credit for Prior Learning that can be earned at Washburn University. The amount of CPL may be limited by the student's need to meet all University and departmental requirements for graduation.

## Credit Granted for Military Service

Credit awarded for military service is based upon the recommendations of the Commission on Accreditation of Service Experiences which was appointed by the American Council on Education. Credit will be granted

to all military personnel in accordance with the recommendations of the ACE Guide to the Evaluation of Educational Experiences in the Armed Services. Students should provide their military transcripts by clicking the link [www.acenet.edu/news-room/Pages/Transcripts-for-Military-Personnel.aspx](http://www.acenet.edu/news-room/Pages/Transcripts-for-Military-Personnel.aspx) (<http://www.acenet.edu/news-room/Pages/Transcripts-for-Military-Personnel.aspx>).

Army, Coast Guard, Marine Corps, and Navy, Active Duty, Reserve and Veterans are eligible to access this system. Please follow directions under Military Transcripts. Air Force transcripts can be requested through the Community College of the Air Force or Air University, using the same link.

Military credit is subject to the same limitations as regular transfer credit, i.e. technical credit limits and no credit awarded for course duplications. For more information and to secure forms for making application, students should contact the Office of the University Registrar.

## Seal of Biliteracy

The Seal of Biliteracy is awarded to recognize students who attain proficiency in English and at least one other language prior to their high school graduation. Washburn University will award academic credit to students who obtain the Silver or Gold Seal of Biliteracy. A student who receives the Silver Seal of Biliteracy will receive credit for SP/FR/FL 101 (4 credit hours), as appropriate. Credit for both SP/FR/FL 101 and SP/FR/FL 102 (8 credit hours total) will be awarded to students who receive the Gold Seal of Biliteracy.

Students that receive a Silver or Gold Seal of Biliteracy in American Sign Language, and are completing a program that includes a foreign language requirement, should complete a culture course in Modern Languages, taught in English, to meet the foreign language requirement.