

# XVIII. STUDENT OFFICE HOURS

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In accepting employment at Washburn University, the faculty member accepts the objectives of the University and, among these objectives, the idea of a close association with students on an individual basis. This implies that faculty members are available to students for individual advising. To this end, all faculty members must establish a schedule of student office hours sufficient to meet this obligation and include these on their course syllabi and office door. Syllabi with student office hours must also be posted on the university learning management system. Student office hours should be scheduled at periods when the students are most likely to be able to utilize them. Student office hours should be kept as faithfully and regularly as class hours.