

GENERAL EDUCATION TECH (GEN)

Courses

GEN 101 Workplace Skills and Safety (3)

This course focuses on communication concepts, skills and behaviors, and safety practices utilized in the workplace. The course demonstrates the relationships between listening; oral communication; human relations skills; problem-solving and teamwork dynamics; time and resource management; and work ethics and job interviewing; with success in a student's desired field.

GEN 102 Workplace Skills (2)

This course focuses on communication concepts, skills and behaviors, and safety practices utilized in the workplace. The course demonstrates the relationships between listening; oral communication; human relations skills; problem-solving and teamwork dynamics; time and resource management; and work ethics and job interviewing; with success in a student's desired field.